

Minutes of the Executive Board of the Oaklandon UU Church

October 12, 2014 8:30AM

Present: *Members*—Pat Matthews, Peggy Butrum Griffith, Judy Kirkham, Sherry Sims, Charlotte Pontius, Michael Cohen, Tom Osgood; *Non-Members*—Jan Viehweg, Kaye McSpadden

Sherry lit the chalice and called the meeting to order at 8:40AM.

Minutes

The Minutes of the 9/14/2014 meeting were approved as submitted. Thanks to Linda for filling in for Richard. Sherry will talk to Richard about the possibility of revising the format of the Minutes.

Financial Report (Charlotte & Peggy)

Charlotte said the transition from the previous treasurer is continuing and she is not yet able to present a detailed report. She suggested that the job description be revised to allow for some sort of training and transition between treasurers. The current account balance, as of end of September, is \$21,560.34. The Finance Center reports that our various CDs and other accounts have a balance of \$32,989.25.

Charlotte wonders if it makes sense for us to have four bank accounts. Tom said we should have a “Forwarded from reserves” line item added to the budget. Sherry said a Finance Committee would help oversee and manage accounts, record-keeping, bids and payments, and develop procedures (eg, tax forms). Charlotte and Peggy will recruit members for the committee. Several board members suggested names for potential recruits.

Worship Committee (Jan)

Sunday services are scheduled through November. Jan is arranging a sermon-writing class. It will be a 4-week workshop, probably held on Monday or Tuesday evenings. Participants will need to buy a book: *Thematic Preaching* by Rzepka and Sawyer. Jan is looking into options for ordering congregational t-shirts. For more info about Worship see printed report prepared by Jan.

Communications (Kaye)

The e-newsletter now has an “Under Our Roof” feature and also it is now including info on greeters and snack-makers. Sherry will follow up with Richard regarding the sermon recording device previously authorized by the Board.

Tree Removal (Info submitted by Linda via email)

The bid from Applied is \$1300 to remove 3 trees, and an additional \$360-\$400 (from another company) for grinding all the stumps. Sherry checked out Applied on Angie’s List and found it had positive reviews. Peggy made a motion to accept the bid as long as it includes clean-up of all detritus. Tom seconded the motion and the motion passed.

Organ and Piano

We decided to get rid of the old piano in the sanctuary rather than the one in the basement. Kaye will list the items on Freecycle and Craig’s List.

Committee Recruitment

Sherry will make a special pitch for people to get involved with committees at the service this Sunday. Currently serving committee chairs may make brief presentations. The committees we will highlight are: Worship, Social Justice, Finance, Building & Grounds, Religious Education, and Communications.

Office Cleanup and Reorganization (Kaye)

Kaye reported that she, Bonnie Jones, and Tamara Brown are planning a work session in the office at the back of the sanctuary, with plans to de-clutter, clean, organize, and work on the historical archives. Tom made a motion to authorize the disposal of the large collection of old hymnals (but keeping 2-3 copies of each). Michael seconded the motion and the motion passed. Everything else will be inventoried and a list will be brought to the board for consideration. Loring Prosser might be a helpful resource for identifying items in the office. Judy will call him.

Social Justice

Judy asked if there's a charity we support, such as sponsoring a family for Christmas. Sherry suggested she contact Nancy Griffin, previous chair of the Social Justice Committee.

Covenant (Tom)

Tom has developed a list of suggested covenant principles which has been sent to all Board members for review and comments. (Check your email.) Covenants address behavioral guidelines for congregational life. This item will be first on the agenda at the next Board meeting.

Next Board Meeting: Sunday 11/9/2014 at 8:30AM

The meeting was adjourned at about 10:00AM.

*Respectfully submitted,
Kaye McSpadden (with help from Peggy Butrum Griffith)*